



The Oval School
Job Description for Playworker
Grade 1 (with Living Wage Enhancement)

1.0 JOB PURPOSE:

- 1.1 To support pupils during the lunch break, take a lead in developing positive behaviour amongst pupils, organise and lead play activities and maintain play equipment. Support and lead lunchtime supervisors in developing children's positive play

2.0 DUTIES AND RESPONSIBILITIES:

- 2.1 Contributing to the development of a positive approach to lunchtime play
- 2.2 Providing support and counselling for children finding it difficult to cope in the playground
- 2.3 Preparing lunchtime games and activities in conjunction with other play leaders and midday supervisors both outside and inside
- 2.4 Leading activities and participating in play activities with children
- 2.5 Organising and maintaining play equipment, ensuring its safe storage
- 2.6 Supporting midday supervisors in delivering lunchtime play activities
- 2.7 Attending staff meetings and staff development meetings when appropriate
- 2.8 Maintaining records of pupil behaviour where necessary
- 2.9 Establishing and maintaining relationships with other school staff and where appropriate with parents
- 2.10 Participating in the school scheme of appraisal and performance management
- 2.11 To supervise the children during their outdoor/indoor play experience during lunchtime. Where appropriate, collecting pupils from classrooms if going straight into the playground, ensuring they are adequately dressed for the prevailing weather conditions where necessary Organising dinner queue and entrance of pupils into the building; ensuring good behaviour and calm atmosphere. Dealing with any bullying/fighting/unruly behaviour that may occur by intervention or calling for assistance, reporting incidents to Headteacher/Senior Lunchtime Supervisor according to severity of incident
- 2.12 To supervise children in transition from outside/inside during inclement weather
- 2.13 To ensure the standards of behaviour are maintained and comply with school behaviour policy. Preventing bullying, being aware of changes in friendships, encouraging socialising, play etc. Discouraging any dangerous activities. Dealing with any unacceptable or challenging behaviour under the direction of guidelines in operation at the school
- 2.14 Individuals have a responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with. Ensuring that any pupils who suffer accident or injury are dealt with appropriately in accordance with the School's agreed procedures. Being aware of cultural differences between pupils, dealing with any incidents of racism or sexism in accordance with agreed procedures
- 2.15 To ensure all tasks are carried out with due regard to Health and Safety

- 2.16 To undertake appropriate professional development including adhering to the principle of performance management.
- 2.17 To adhere to the ethos of the school
 - 2.17.1 To promote the agreed vision and aims of the school
 - 2.17.2 To set an example of personal integrity and professionalism
 - 2.17.3 Attendance at appropriate staff meetings and parents evenings
- 2.18 Any other duties as commensurate within the grade in order to ensure the smooth running of the school

**OBSERVANCE OF THE CITY COUNCIL'S
EQUAL OPPORTUNITIES POLICY WILL BE REQUIRED**